

MEMORANDUM

TO: Town Council/Candidates for Town Council
FROM: ^{MRO} Mark R. Oefinger, Town Manager
DATE: November 1, 2007
SUBJECT: Town Council Meeting Agenda for November 7th – Reissued

The Town Council Meeting Agenda for Wednesday, November 7th has been reissued (attached) because of a change in the starting time for that meeting from 6:00 p.m. to 7:30 p.m. The agenda you were sent last week stated the meeting would start at 6:00 p.m. should be discarded. As per the Town Charter Section 4.2 (attached) indicates that the first meeting of the newly elected Town Council should begin at 7:30 p.m. on the Wednesday following the election.

I am sorry for the confusion concerning this item. If you have any questions, please do not hesitate to contact me at 441-6633. Thank you.



Town of Groton, Connecticut

Meeting Agenda

Town Council

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk (860)441-6640
Town Manager (860)441-6630

Wednesday, November 07, 2007

7:30 PM

Town Hall Annex - Community Room 1

Meeting Pursuant to Town Charter Section 4.2

- I. ROLL CALL**
- II. SALUTE TO THE FLAG**
- III. ADMINISTRATION OF OATH OF OFFICE TO TOWN COUNCILORS - Town Clerk**
- IV. ADOPTION OF TWENTY-FIFTH COUNCIL RULES AND PROCEDURES**
- V. ELECTION OF MAYOR - Town Clerk**
- VI. PRESENTATION OF GAVEL TO NEWLY ELECTED MAYOR**
- VII. APPOINTMENT OF RULES COMMITTEE**
- VIII. ADJOURNMENT**

CHAPTER IV. THE TOWN COUNCIL

Sec. 4.1. Membership; qualifications and compensation of members.

There shall be a town council consisting of nine (9) members, hereinafter referred to as the council, the members of which shall serve without compensation except for the reimbursement of actual expenses incurred in the performance of official duties. No member of the council shall be a member of the governing body of any subdivision or hold any office of profit under any subdivision of the town.

(11-8-66)

Sec. 4.2. Election, duties and term of office of chairman; performance of chairman's duties in his absence.

The town council shall meet at 7:30 p.m. on the day following the general town elections as provided for in section 2.2 of this Charter, and shall choose one of the members to be chairman of the council, to be known as the mayor, but such office shall not deprive such mayor of his vote on any question. The mayor shall preside over all meetings of the council and perform such other duties consistent with his office as may be imposed by the council. He shall be recognized as the official head of the town for all ceremonial purposes, for military purposes and for the purpose of receiving civil process directed against the town. During his absence or disability his duties shall be performed by a member chosen by the council, unless otherwise specified herein. The mayor's term of office shall be identical to that of the council which selects him.

(11-8-60)

Sec. 4.3. Reserved.

Editor's note—An amendment approved Nov. 4, 1986, repealed section 4.3, pertaining to town clerks acting as clerk of council, town clerk keeping public records of council meetings.

Sec. 4.4. Meetings; quorum; ordinances and resolutions to be confined to one subject; records.

At the first meeting of the council following the general town election the council shall fix the time

and place of its regular meetings and shall provide a method for the calling of special meetings. It shall determine its own rules of procedure, which rules shall provide for petitions by citizens. All meetings of the council for the transaction of business shall be open to the public. Six (6) members shall constitute a quorum, but no ordinance, resolution, or vote, except a vote to adjourn or to fix the time and place of the next meetings, shall be adopted by less than five (5) affirmative votes. All ordinances and resolutions shall be confined to one subject which shall be clearly stated in the title; provided, however, that nothing herein shall prevent the enactment of an ordinance of codification. The council shall keep for public inspection a journal which shall be the official record of its meetings. The record so kept shall be authenticated for each meeting by the signature of the chairman or the clerk, or of both.

(11-8-66)

Sec. 4.5. Powers and duties.

4.5.1. *General.* The town council shall have the powers and duties which, on the effective date of this Charter, were conferred by law upon the selectmen, except as to the admission of electors, and upon any other officers, boards and commissions of said town existing immediately prior to such date except as otherwise specifically provided in this Charter. The legislative power of the town shall be vested in the council, subject only to the initiative and power of veto of the town meeting as set forth in this Charter.

(11-4-86)

4.5.2. *Ordinances.* Said town council shall have the power to enact, amend or repeal ordinances not inconsistent with this Charter or pre-empted by the general statutes of the state, to create or abolish boards, commissions, departments and offices and to define the powers, duties and responsibilities thereof, provided the same are not inconsistent with this Charter or pre-empted by the general statutes, and to provide for the preservation of order, peace, safety and health of the town and its inhabitants; and the council may contract for services and the use of facilities of the state or any political subdivision thereof, or may, by agreement, join with any such political subdivisions to provide services and facilities, in which case de-